


International Talent Acquisition Specialist

 Lunaphore Technologies SA

 Tolochenaz (Vaud), Switzerland

Job title: International Talent Acquisition Specialist

Reports to the: VP HR

Activity rate: 100%

Type of contract: Permanent

Start date: 01.11.2021

Duration: Indeterminate

About our company

Lunaphore Technologies is a company born with the vision of accelerating cancer research, by making spatial biology mainstream in every research laboratory. We build solutions that simplify technology adoption for discovery and translational research laboratories and empower researchers to develop better targeted treatments for cancer and other diseases. Lunaphore is seeking a highly motivated candidate to join our team and contribute directly to the development and growth of the company.

Job overview

We are looking for an 'International Talent Acquisition Specialist' to develop from scratch the talent acquisition function.

Responsibilities and duties

- Be responsible for the full cycle of recruitment for our company as we grow globally
- Be the project lead for the ATS implementation
- Participate in the Employer Branding strategy: definition and implementation
- Enhance our presence on social media
- Coordinate with Finance to maintain an accurate Hiring List

Required qualifications

- Proven experience of in-house recruiting, preferably within biotech or high-tech company
- Demonstrated skills in all aspects of recruiting including networking, sourcing, qualifying, screening, negotiating, and relationship management
- Strong knowledge of on-line recruiting techniques, social networking, and other sourcing tools

- Previous experience building successful working relationships with numerous hiring managers across multiple geographical locations while functioning as a business partner to facilitate hiring needs
- Ability to quickly assimilate technical information to build accurate job descriptions, candidate profiles and recruiting strategies for targeting ideal candidates
- Previous experience working appropriately with sensitive and confidential information.

Required soft skills

- You have experience working as an in-house recruiter with high volumes in a vibrant environment
- You can multi-task and work in a fast-paced environment
- You are enjoying collaborative projects, you easily adapt to work in a team, but you are also comfortable to work on your own
- You demonstrate critical thinking, good organizational skills and attention to details
- Fluency in oral and written French/English is a must. Any other language is a strong plus

We offer

- An environment where you can have a real impact
- An environment where you will have the place to grow professionally and personally
- An ambitious project within a young and strongly growing high-tech scale-up
- A diverse and international working environment with a strong network
- A highly interactive team with strong personal and technical qualities


How to apply

Send your complete application through human.resources@lunaphore.com

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